



Financial Assistance Award

DENALI COMMISSION

510 "L" Street, Suite 410
Anchorage, Alaska 99501
(907) 271-1414 (phone)
(907) 271-1415 (fax)
www.denali.gov

Authority
112 Stat 1854

CFDA Number
90.100

Denali Commission Finance
Officer Certification

CCE

Project Number

0054-DC-2002-17

Project Title

Sunshine Community Health Center -
Phase I

Performance Period

April 1, 2002 through March 31, 2007

Recipient Name & Address

Sunshine Community Health Center
P.O. Box 787
Talkeetna, AK 99676

Phone: (907) 733-2273

Fax: (907) 733-1735

Cost Share Distribution Table

Accounting Code	Commission	Other Contributors	Total	Comments
95670000	\$688,000		\$688,000	FY02 Large Clinic Construction funding
95670000	\$161,000		\$161,000	FY02 funding for project management
Applicant		\$3,660,000	\$3,660,000	multiple sources
Total	\$849,000	\$3,660,000	\$4,509,000	

This Financial Assistance Award approved by the Federal Co-Chair of the Denali Commission is issued in triplicate and constitutes an obligation of federal funding. By signing the three documents, the Recipient agrees to comply with the Award provisions indicated below and attached. Upon acceptance by the Recipient, two signed Award documents shall be returned to the Federal Co-Chair of the Denali Commission and the Recipient shall retain the third document. If not signed and returned without modification by the Recipient within 30 days of receipt, the Federal Co-Chair may unilaterally terminate this Award.

- ☒ Special Award Conditions and Attachments
☐ Line Item Budget
☒ OMB Circular A-133, Audits of States, Local Governments and Indian Tribal Governments
(www.whitehouse.gov/OMB/circulars/a133/a133.html)

Administrative Requirements (check one)

- ☐ 15 CFR 24, Uniform Admin Requirements for Grants/Cooperative Agreements to State and Local Governments
(www.access.gpo.gov/nara/cfr/waisidx_99/15cfr24_99.html)
☒ 15 CFR, Part 14, Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, Other Nonprofit, and Commercial Organizations
(www.access.gpo.gov/nara/cfr/waisidx_99/15cfr14_99.html)

Cost Principles (check one)

- ☐ OMB Circular A-87, Cost Principles for State and Local Governments and Indian Tribal Governments
(www.whitehouse.gov/OMB/circulars/a087/a087-all.html)
☒ OMB Circular A-122, Cost Principles for Nonprofit Organizations
(www.whitehouse.gov/OMB/circulars/a122/a122.html)
☐ OMB Circular A-21, Cost Principles for Educational Institutions
(www.whitehouse.gov/OMB/circulars/a021/a021.html)
☐ 48 CFR 31.2, Contracts with Commercial Organizations

Signature of Authorized Official - Denali Commission

Typed Name and Title

Jeffrey B. Staser, Federal Co-Chair

Date

5/15/02

Signature of Authorized Official - Sunshine Community Health Center

Typed Name and Title

JAMES BRAZEAU, BOARD PRESIDENT
~~Susan Mason Bouterse, Executive Director~~

Date

5/23/02

**AWARD CONDITIONS TO THE FINANCIAL ASSISTANCE AWARD
BETWEEN THE DENALI COMMISSION AND
SUNSHINE COMMUNITY HEALTH CENTER
PHASE 1 CONSTRUCTION
MAY 2002
PROJECT NO. 0054-DC-2002-I7**

1. Scope of Work

The proposed project is for a “330” Health Center that will serve Talkeetna and nearby communities. The Commission funds will complement US Department of Agriculture funding and will complete Phase 1 – the new Health Center.

In FY01, the Award recipient was successful in obtaining \$50,000 for conceptual planning under the Commission’s “Fast Track” Large request for proposal program, and then the recipient obtained over \$2.4 Million in USDA funding (subsequently the recipient obtained additional project funding commitments from non-Federal sources). The FY01 Commission Award scope of work has been expanded to reflect the recipient’s need for project management services.

Also, an additional \$161,000 in FY02 Commission Health Facilities funding was identified for the total identified cost for project management services for the new Health Center (Phase 1). Lastly, the recipient was successful in obtaining \$688,000 under the FY02 Large Clinic RFP process to pay for furnishings, furniture and equipment as well as for the Health Center structure itself.

All Commission funding is intended for use for the scope of work identified in the Award document only.

2. Award Performance Period

The Award performance period is April 1, 2002 through March 31, 2007 for Project No. 0054-DC-2002-I7. This is the period during which financial assistance award recipients can incur obligations or costs against this Award.

3. Direct and Indirect Costs

The cost principles of OMB Circular A-122 are applicable to this Award. Indirect costs are not allowable under this Award. Please refer to the cost principles regulations for specific details on other allowable charges under this Award.

4. Budget and Program Revisions

The Administrative Circular 15 CFR 14 applies to this Award. Please refer to the Administrative Circular for specific details on revisions to this Award. The Administrative Circular requires that the Sunshine Community Health Center will inform the Commission in writing (e-mail, letter, or report) at the earliest possible date of any

unanticipated project cost overrun, project schedule delays, or changes in the project scope or changed site conditions.

5. Reporting

Four forms of project reporting are required under this Award, listed below. The first quarterly reporting period is April 1 through June 30, 2002. Unless otherwise indicated, reports are due within 30 days of the end of the reporting period.

The Commission reserves the right, at a future date, to direct the Sunshine Community Health Center to provide the progress reports in electronic format for posting on the Commission web page.

- a. Quarterly project reporting shall include both a narrative and financial summary. The narrative summary shall include a summary of the project status and accomplishments to date, and address the following questions: is the project on schedule, is the project on budget, and what actions are planned to address any project problems. The project financial status report shall show the following:
 - i. The total project budget
 - ii. The project schedule with milestone dates for design and construction
 - iii. The total amount of Denali Commission funds committed to the project
 - iv. The total project expenditures as of the end of the most recent quarter
 - v. The total expenditure of Denali Commission funds for the project as of the end of the most recent quarter
 - vi. The percentage of expenditures to the total budget; and
 - vii. A project performance analysis on project line items, as defined by the Sunshine Community Health Center, showing budget costs compared to actual expenditures and obligation to date versus work performed to date (for each line item).
- b. A final Financial Status Report (Standard Form 269 – www.whitehouse.gov/OMB/grants/index.html#forms) shall be submitted to the Commission Project Officer within 90 days after the end of the Award Performance Period. If the Award Performance Period is longer than one year, or if the Agreement is revised to extend the Award Performance Period beyond one year, the recipient must submit a completed Standard Form 269 annually within 90 days after the end of each anniversary of the Award date.
- c. A Labor Type, Residence, and Wage Report shall be submitted to the Commission project officer at a minimum of two times annually. At a minimum, these two reports must be submitted on or near August 1st and December 1st each year to correspond with the Alaska construction season. A Labor Type, Residence, and Wage Report must included the following information by

construction project for any person employed on the construction of that project: position, place of primary residence, first check date, last check date, rate of pay per hour, payroll earnings from inception of project to date. Personal or confidential information such as Social Security numbers, names of individuals, or other information that would identify an individual should not be included in this report.

- d. Photographic documentation of project progress shall be provided with the quarterly reports for active construction projects. The photo documentation shall include a minimum of five, dated photos per quarter such that a complete record of the construction is maintained over time, from “before,” showing the situation before the start of construction, to “during” showing work proceeding on the project, and “after” to show the finished project. For minor repair and O&M projects, pictures should be provided of before and after to the extent possible. Photos may be provided as photo quality, 3x5 prints with negative for each picture, and/or print quality electronic photos (digital images). A short description of the activity and names of those in the photos shall also be provided.

6. *Payments*

Payments under this Award will be made through the U.S. Department of Treasury’s Automated Standard Application for Payment (ASAP) system. The ASAP system is the Commission’s mechanism for requesting and delivering Federal funds to Award recipients. The Sunshine Community Health Center must be registered with the ASAP program in order to make draw downs. Contact the Commission’s Project Manager or Finance Manager for further information about registering with the ASAP program. Payments will be made in accordance with 15 CFR 14. **No interest will be accrued on these funds.**

7. *Award Close Out*

- a. The Award closeout must be completed within 90 days of the end of the Award performance period or within 90 days of the completion of the project, whichever is earlier. The project closeout process includes the submission of both a final narrative report and financial status report. Sunshine Community Health Center must also request any remaining funds for expenditures under this Award during this 90-day period. Please refer to the Commission guidance for project closeout for additional details on the requirements. This is available by contacting the Commission office or the Project Manager.
- b. The closeout report will include reporting on the percentage of the project that was performed through force account and the percentage of the project that was performed through the use of construction contracting (+/- 2%). Project expenditures should be tracked during project construction in order to meet this requirement.

- c. Acknowledgement of support: For all construction projects, the Award recipient shall include an acknowledgement of the Government's support for the project(s) developed under this Award. The Award recipient shall display a sign that includes the following:
- i. The Denali Commission logo displayed on the upper right-hand quadrant;
 - ii. The phrase: "This project was financed by the Denali Commission and its partners (*list the name of the funding partners*)";
 - iii. The logo of each partner in the lower right-hand quadrant.

8. Public Policy Laws and Assurances

Award recipients are required to comply with the public policy laws and assurances on Standard Forms SF 424b (non-construction projects) or SF 424d (construction projects). This Form must also be signed by a certifying official of the organization. Some of the laws are highlighted below for reference.

To the maximum extent practicable, considering applicable laws, Funding Recipients shall accomplish the project contemplated by the Award using local Alaska firms and labor.

No portion of this Award may be used for lobbying or propaganda purposes as prohibited by 18 U.S.C. Section 1913 or Section 607(a) of Public Law 96-74.

Project level environmental reviews in accordance with the National Environmental Policy Act (NEPA) and the National Historic Preservation Act (NHPA) are required for each project undertaken with Denali Commission funds.

9. Project Officers & Contact Information

Denali Commission	Sunshine Community Health Center
Joel Neimeyer 510 "L" Street, Suite 410 Anchorage, AK 99501 (phone) (907) 271-1459 (fax) (907) 271-1415 e-mail jneimeyer@denali.gov	Susan Mason-Bouterse P.O. Box 787 Talkeetna, AK 99676 (phone) (907) 733-2273 (fax) (907) 733-1735 e-mail smason-bouterse@sunshineclinic.org

10. Special Award Conditions

Upon project completion, consistent with SF-424d, the Award recipient shall record Federal interest (naming the Health Resources and Services Administration as having reversionary interest) in the title of real property and will include a covenant in the title of

real property acquired in whole or in part with Federal assistance funds to assure non - discrimination during the useful life of the project.

The review of the Sunshine Community Health Center application for “Large” clinic funding recommended the following conditions that Sunshine Community Health Center must satisfy:

- Demonstration of total project funding – it is noted that in order to undertake site development of the new Health Center this year, that the Award recipient may need to draw Commission funding before all project funding has been identified. Both parties agree that site development before winter will accelerate the project schedule in the spring of 2003.